Checklist
Placement Tests and Course Registration

Dear students!

Please note the following information regarding placement tests and course registration:

Placement tests:

- ✓ Which course do I want to take? English, Spanish, French, Italian?
- ✓ Look up dates for registration and placement tests on the homepage:
  https://fs.zhb.tu-dortmund.de/en/language-courses/placement
- ✓ Register for a placement test date on course platform:
  https://cms.zhb.tu-dortmund.de/fs2/Anmeldung/index_en.php
- ✓ Make sure that I have a laptop or PC with Internet access and the ability to play audio files available at the time of the test.
- ✓ Carefully read instructions on how to take the test:
  https://fs.zhb.tu-dortmund.de/en/language-courses/placement
- ✓ Log in to the Moodle platform on time for the registered date with university ID:
  https://moodle.tu-dortmund.de
- ✓ Course room for placement test appears under "my courses".
- ✓ Take the test

Test result:

- ✓ Note the result displayed in Moodle immediately after completing the test.
- ✓ The result achieved in the placement test will automatically be transferred to the course platform within a few days – check the transfer in personal profile
- ✓ A few days before the start of registration, check whether the result has been entered on the course platform (if not, please send an email to: sekretariat-fs.zhb@tu-dortmund.de)

Course registration:

- ✓ Look up dates for registration period on homepage:
  https://fs.zhb.tu-dortmund.de/en/language-courses/registration-info
- ✓ Register courses through the course platform:
  https://cms.zhb.tu-dortmund.de/fs2/Anmeldung/index_en.php